



## Academy of Our Lady of Guam

233 Archbishop F.C. Flores St.

Hagatña, Guam 96910

671.477.8203

### Application for Employment

Position applied for: \_\_\_\_\_ Date of application \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name: \_\_\_\_\_ Sex:  Male  Female  
Last First Middle

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ Email Add: \_\_\_\_\_

Parish or religion to which you are a member: \_\_\_\_\_

SSN: \_\_\_\_\_ Civil Status:  Single  Married  Divorced  Widowed

Name of spouse: \_\_\_\_\_ Home and Work Number of Spouse: \_\_\_\_\_

Names and ages of Living Children: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

#### EDUCATION BACKGROUND

Name and Location	Highest Grade Finished or Degree Relieved	Inclusive date of Attendance
Elementary		
High/Vocational School		
College/University		
Major	Minor	
Certification		
Post Graduate		

## EMPLOYMENT HISTORY

Provide the following information starting with the most recent

From:	To:	Name of Employer:	Tel. No.:
Address:		Immediate Supervisor and Title:	
Job Title:	Summarize the nature of work performed and job responsibilities:		
Reason for Leaving:	Hourly Rate: Start: \$ _____ Per _____ Final \$ _____ Per _____		

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Address:		Immediate Supervisor and Title:	
Job Title:	Summarize the nature of work performed and job responsibilities:		
Reason for Leaving:	Hourly Rate: Start: \$ _____ Per _____ Final \$ _____ Per _____		

Special Skills: \_\_\_\_\_

Other Special Qualifications: (Books published, articles written, awards received, etc.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### Employment References:

Name	Tel. No.:	Mailing Address

Have you ever been accused or indicted for or tried for violation of any law, ordinance, or regulations before any court or tribunal?  Yes  No

If yes, reason: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been charged or tried for any break of infraction of military naval or constabulary tribunal or authority on the subject of an administrative discipline action?  Yes  No

If yes, reason: \_\_\_\_\_  
\_\_\_\_\_

Were you ever dismissed from any employment?  Yes  No or forced to resign for reason other than lack of work funds?  Yes  No

If yes, reason: \_\_\_\_\_  
\_\_\_\_\_

**Person to be contacted in case of emergency:**

Name:	Home Phone:	Mobile phone:	Work Phone:
Address:			

**Personal References**

Name	Tel. No.:	Mailing Address	Years known

I understand that if I am employed, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the employer's service, whenever is discovered.

I give the employer the right to contact and obtain information from all References, Employers, and Educational Institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer and its representatives for seeking, gathering and using such information and all other person, corporations or organizations for furnishing such information.

The employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by Local, State or Federal law.

I represent and warrant that I have read and fully understand the forgoing and seek employment under these conditions.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date