

ANTICIPATED SCHEDULE FOR THE WEEK OF AUGUST 10-14, 2020

ACTIVITIES TO BE COVERED BY ALL TEACHERS IN ALL CLASSES THIS WEEK

Roll Call and Seating Assignment – Teachers will work with any roster changes, assign student seating, and create a seating chart to be filed with the Main Office for contact tracing purposes.

Review of Materials supplied by Administration – Materials covering the Student Handbook, the school Protocols on Health and Safety, and the school Policy for Distance Learning will be provided to the teachers to review with the students.

Review Classroom Procedures for emergency exit, sanitizing desks, getting permission to drink in class or to go to the restroom. – All classrooms have different exits in case of an emergency that need to be reviewed. Each teacher has her/his own way of handling classroom decorum, but all teachers will employ a standard method for sanitizing desks and rotating desks to be used by the next class.

Review of Course Syllabus – Aside from previously covered classroom procedures, teachers will cover all syllabus material related to course expectations including procedures for online class time; homework, exam and project deadlines; etc.

MON. Aug. 10	TUES. Aug 11	WED. Aug 12	THURS. Aug 13	FRI. Aug 14
Group A	Group B	Group A	Group B	No Classes
8:00–8:15 – Students in their 1st Period Classrooms for Attendance, Seating Assignment *Prayer, Alma Mater, Instructions for going to Cathedral		8:00-9:40 Students in their 4th Period Classroom		Teacher Workday on Campus. 8:30-10:00am Faculty Meeting via Zoom to discuss the activities of the week:
8:30-9:25 – Mass of the Holy Spirit				
9:25-9:50 – Short assembly-type Presentation in the Cathedral Welcome Remarks: Sr. Angela and Mrs. Gaza Introduction of new Personnel				
9:50-10:00 – Students return to 1st Period Classroom for Break		9:25-9:40 BREAK TIME in 4th Period Classroom		10:00-10:20 BREAK Time
10:00-10:15 – BREAK in 1st Period Classroom				

10:15-11:20 Students in their 1st Period Classroom		9:45-10:55 Students in their 5th Period Classroom	
11:20-12:25 Lunch 11:20-11:50 – LUNCH 1 goes directly to the Cafeteria, LUNCH 2 goes to the Gym. 11:50-11:55 – LUNCH 1 exits side doors and walks through Garden toward the GYM, LUNCH 2 exits the Gym and enters the Cafeteria through Center Doors. 11:55-12:25 LUNCH 2 is in Cafeteria and LUNCH 1 is in Gym		10:55-12:00 Lunch 10:55-11:25 – LUNCH 1 goes directly to the Cafeteria, LUNCH 2 goes to the Gym. 11:25-11:30 – LUNCH 1 exits side doors and walks through Garden toward the GYM, LUNCH 2 exits the Gym and enters the Cafeteria through Center Doors. 11:30-12:00 LUNCH 2 is in Cafeteria and LUNCH 1 is in Gym	10:30-12:00 Continue Faculty Meeting discussions if needed. If the meeting extension is not needed, Departments may use this time to hold Department Meetings.
12:30-1:35 Students in their 2nd Period Classroom		12:05-1:10 Students in their 6th Period Classroom	
1:45-3:00 Students in their 3rd Period Classroom		1:20-2:30 Students in their 7th Period Classroom	
Dismissal at 3:00pm		Dismissal at 2:30pm	